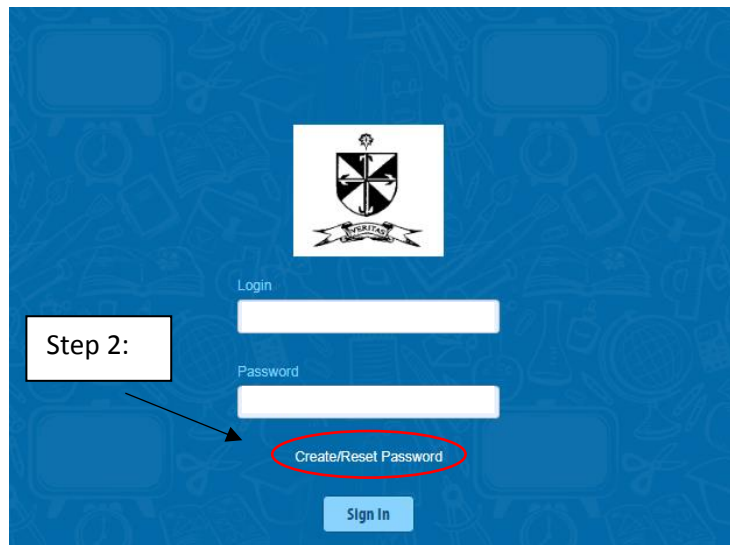



How to set up your Parental VSware account:

1. Click this link <https://stdominics.vsware.ie/Login.jsp> this will bring you to the log in page for VSware.



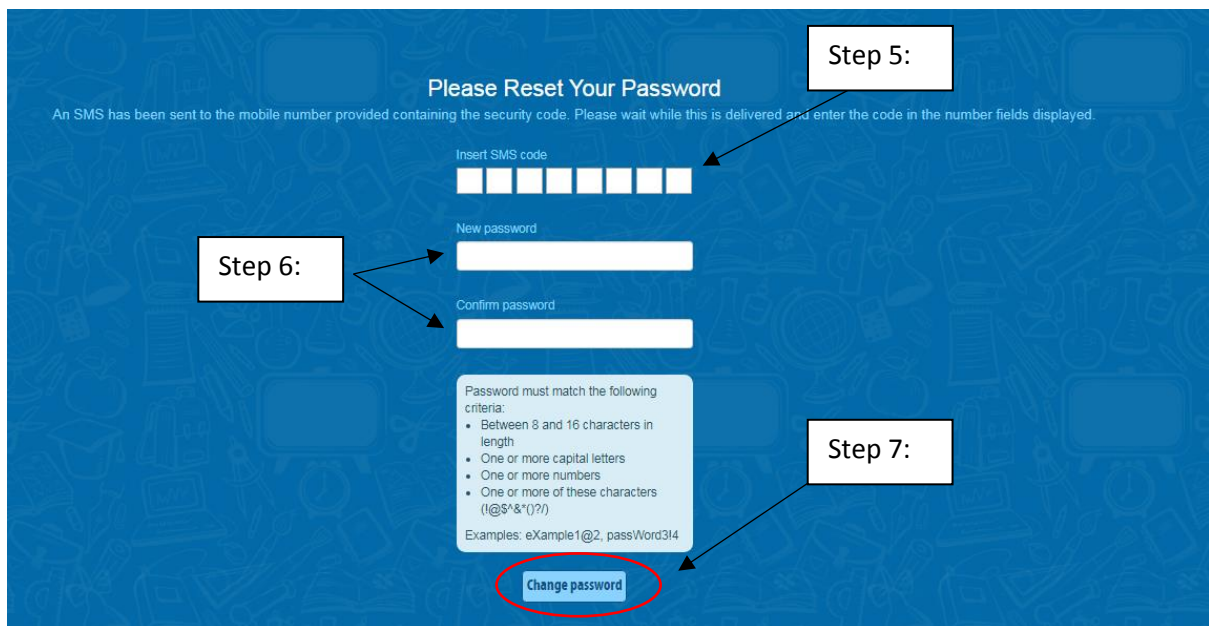
The screenshot shows the VSware login page with a blue background and a school crest at the top. Below the crest are two input fields labeled 'Login' and 'Password'. A 'Sign In' button is at the bottom. A red circle highlights the 'Create/Reset Password' link below the password field. A box labeled 'Step 2:' has an arrow pointing to this link.

2. Click the “Create/Reset Password”.
3. Enter your Username you received at the end of your text message. Please ensure you use capital and small letters and symbols as it shows in the text.
4. Enter the last 4 digits of your phone number and click “Validate”.



The screenshot shows the 'Reset Password' page with a blue background. The title 'Reset Password' is at the top, followed by the text 'Security code will be sent to the registered phone number'. Below this is a 'Username' input field. Underneath are four empty boxes for entering the 'Last 4 digits of the registered phone number'. A 'Validate' button is at the bottom, circled in red. A box labeled 'Step 3:' has an arrow pointing to the 'Username' field, and a box labeled 'Step 4:' has an arrow pointing to the 'Validate' button.

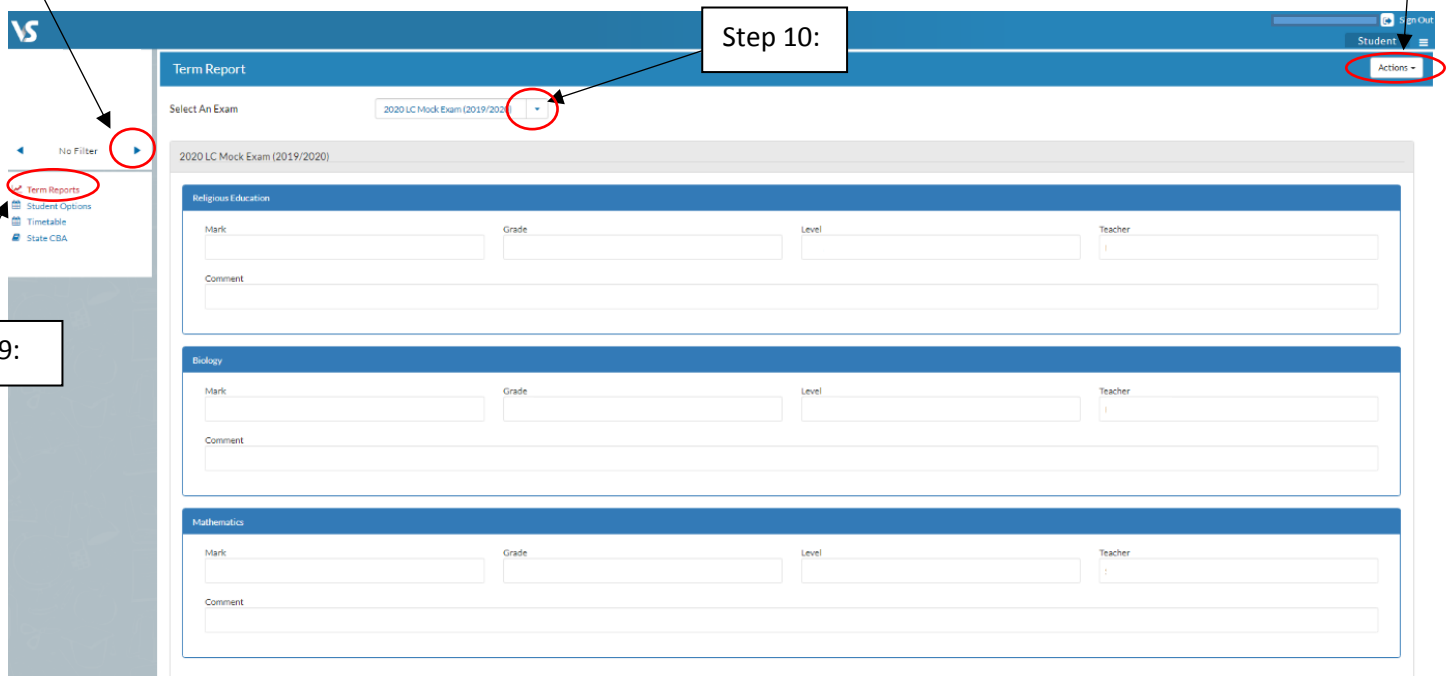
5. A code will be sent to your phone, please enter this.
6. Create a password. The length is to be between 8-16 characters, include lower and capital letters, at least one number and a symbol (e.g. @”£\$^%&*!).
7. Click “Change Password”



8. You will now have your account set up. Please note if you have more than one daughter in St. Dominic’s College you will have more than one account, one account per student.
9. On the left-hand side, click “Term Reports” this will bring you to your daughters term reports.

Step 12:

Step 11:



10. In the drop down menu across from “Select an exam”, you can choose the report you would like to view. For example 2020 LC Mock Exam.
11. Click “Actions” and “Print” to view your official School Report.

12. NB: If you have another daughter or have had another daughter in the school, and you only have only username for your daughter(s), click the arrow underneath the picture and name of your daughter on the upper left hand side, to change to your other daughters account.